



Forest Ridge Private School

APPLICATION FOR ADMISSION TO GRADE

Child's Surname:

Child's First name(.....

Girl: Boy: Age:

Date of Birth:

Child's Residential Address:

.....

REQUESTED START

Date: Month: Year:

Grade:

Half Day	Open from 7:30 am – 13:00 pm
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Your application will not be considered if the following items do not accompany the application form:

- 1) Copy of the Child's birth certificate.
- 2) Copy of the Child's clinic card.
- 3) Copy of both parents ID books/passports.
- 4) Copy of latest report from Child's previous school. (if applicable)
- 5) Therapy reports. (if applicable)
- 6) A current photograph of the Child.
- 7) A non – refundable administration fee payable upon acceptance
- 8) Letter of confirmation from current school that confirms all school fees are up to date.

CONFIDENTIAL

DETAILS OF PARENTS:

Mother's Name:	Father's Name:
ID/Passport number:	ID/Passport number:
Occupation:	Occupation:
Employer:	Employer:
Home Number:	Home Number:
Work Number:	Work Number:
Cell phone Number:	Cell phone Number:
Email address:	Email address:
Address (if different from Child's):	Address (if different from Child's):

EMERGENCY (IN THE EVENT PARENT(S) CANNOT BE CONTACTED

Name:	Name:
Relationship to Child:	Relationship to Child:
Telephone Number(s):	Telephone Number(s):

Who will normally bring and collect your Child? :

.....

Other person(s) authorised to collect Child (Person's minimum of 18 years of age):

.....

Child will not be allowed to leave with person not named by you!

GENERAL INFORMATION:

Home language of child?
Is your child left or right handed?
What is your child's religion?
Has Your child attended a playgroup or pre-school previously? Give details:
(Please note that Forest Ridge Private School is a Christian- based school and therefore Bible Education is provided)
Are the Child's parents married/divorced/remarried?
Is the Child adopted or in foster care?

INCASE OF EMERGENCY

Doctor's Name:
Telephone:
Doctor's Address:
Name of Medical Aid:
Medical Aid number:
Main Member and ID Number:

SPECIAL NEEDS:

Does your child have any special needs? Please give details (if none, please write "none")
.....

MEDICATION:

Is your child on regular medication: Yes/No

If so please request a medication form:

EATING AND SLEEPING

My child goes to bed at O'clock

My child sleeps peacefully/restlessly/has nightmares often:

My child eats: Very Well: Well: OK: Poorly: Needs assistance:

Any allergies, medical or dietary needs:

.....

PLEASE COMMENT ON YOUR CHILD'S

Sight:

Hearing:

Speech:

OTHER PROFESSIONALS

Has your child had involvement with any other professionals? E.g (Speech therapist, Occupational therapist, Physiotherapist etc)

If yes please give details:

.....
.....
.....
.....
.....

Are there any issues that cause you concern regarding your child's care and education?

.....
.....

PERMISSION FORM (PLEASE INITIAL)

Photographs and Video:

Throughout the year photographs are taken by staff as part of your child's profile, for display, as well as for observation. Please indicate if you give permission for your child to be photographed.

Yes: No:

Occasionally photographs or videos of children may be used in publications or local press.

Please indicate if you give permission for your child to be photographed.

Yes: No:

Face and Hand painting:

We occasionally include face and hand painting in activities with children. Please indicate if you give permission to use face and hand paints on your child.

Yes: No:

STUDENT OBSERVATION

We would like to use Forest Ridge Private School to help train educational students. We hope that you will accept them as part of the team and we ask you to give permission for them to observe your children in this setting. Some observations are recorded, but the child's real name is never used. Please indicate if You give permission for your child to be observed by students.

Yes: No:

TERMS AND CONDITIONS OF ENROLMENT

We / I, the undersigned, (Full names)

..... with identity
number residing at

.....
.....
.....

And (full names)
with identity number residing at

.....

..... We / I hereby agree to be bound
by the following Terms and Conditions:

1. RULES ,REGULATIONS, PROCEDURES

- 1.1. Rules, regulations, policies and procedures of the School as determined by the Directors of the School and its Principal Must be adhered to by students and parents.
- 1.2. The child will be subject to the rules of discipline and dress code of the school.
- 1.3. The applicant agrees to the code of conduct and the merit system in the information booklet.
- 1.4. Forest Ridge uniforms are compulsory.

2. PAYMENT OF FEES AND / OR OTHER AMOUNTS DUE TO SCHOOL

- 2.1. We / I acknowledge that we/ I will pay the registration fee of my child.
- 2.2. All tuition fees will be due and payable monthly in **advance** by the **seventh (7)** day of each month for **twelve (12) months** of the year. Before the start of the first school term there will be an amount to be paid for stationery for the year.

3. NON-PAYMENT OF FEES AND / OR OTHER AMOUNT DUE TO THE SCHOOL

- 3.1. The school has the right to enforce payment of any and all amounts due to it.
 - 3.1.1.1. Prevent the child from participating in any extra mural activities, until outstanding tuition fees are paid in full.
 - 3.1.1.2. Refuse the return of the child to the School, until the outstanding tuition fees are paid in full or suitable written arrangements to pay, have been agreed upon by the school.
 - 3.1.1.3. The applicant could be liable to pay interest on any amount(s) at

the legal rate calculated from due date to date of payment in full.

3.1.1.4. In the event of the School being obliged to hand over for collection through its attorneys any outstanding tuition fees or any amount whatsoever, the applicant will be liable for the legal costs incurred by the school for the collection of such outstanding amount

4. NOTICE PERIODS

4.1 The School needs a terms notice, if the child needs to leave the school. The applicant will be obliged to pay the terms fees in lieu of notice together with any other amounts due to the School.

4.2 No written notice will be accepted for the last term (October to December) should the applicant choose to terminate the Child's enrolment within this time, the applicant be obliged to pay the full term's fees in lieu of notice together with any other amounts due to the School and prior to the learner leaving.

4.3 The School shall provide the applicant with 2 (two) months written notice of any increase in tuition fees.

5. INDEMNITY

The applicant hereby indemnifies the School and / or its staff and / or their authorised agents against any and all claim arising out of any injury, loss of life, loss, damage, costs or expenses, including legal costs on an attorney and client scale, suffered by the child or applicant while on School premises, or during School activities which take place away from the School premises or during the transport of the child for school purposes whilst the child is under the control of the school.

6. WAVIER

Any relaxation or deviation of these Terms and Conditions will not be deemed to be a waiver of the Schools right to enforce strict compliance of the Terms and Conditions

7. ACCEPTENCE OF THE TERMS AND CONDITIONS

The applicant will be deemed to have accepted and understood the above Terms and Conditions upon the signature below

Signature of Applicant

1)

2)

Date: